



W-9 UPPER LEON CREEK SEWER CAPACITY STORAGE RELIEF RFQ
Solicitation No. PS-00114

ADDENDUM NO. 1

August 3, 2021

To Respondent of Record:

RESPONSES TO QUESTIONS

- 1. Has Kimley-Horn sub to Stantec spent more than 15% on the BPC Contract?**

No, Stantec's sub on their BPC Contract, Kimley-Horn, has not been used for more than 15% of the contract.

- 2. Is Kimley-Horn precluded from pursuing this RFQ?**

No.

- 3. If one of the key personnel from the BPC firm is working for another firm, is the firm that has this key personnel precluded from submitting on this proposal?**

At this time, no Basin Planning Subconsultants or individuals are precluded from participating in this solicitation.

- 4. Under Similar Projects and Past Performance, it says projects completed in the past 5 years, if one of our past projects which is very similar to the proposed project but it has been more than 5 years, how many points will be deducted for using a project that is more than 5 years old?**

Consultants should put the best information forward to demonstrate their qualifications. SAWS retains sole discretion regarding the evaluation of similar projects and past performance requirements.

- 5. Similar Projects and Past Performance requires projects to be COMPLETED, if we completed design and SAWS canceled construction of the project, so the project is complete and contract is closed, will there be any points deducted for using this project as one of the 5 projects?**

Completion means that the project has been fully constructed and all engineering design services required by the Respondent on said project have been rendered.

- 6. Similar Projects and Past Performance requires projects to be COMPLETED, if the design is complete and construction will be close to completion by the time this proposed project starts, will there be any points deducted for using this project as one of the 5 projects?**

See response to Question Number 4.

7. **One of the criteria for similar projects is similar pipe size, since the proposed project has various pipe diameters 8", 12", 27", 42", 48", would SAWS accept any project that has >8" diameter similar?**

See response to Question Number 4.

8. **Which set of page limits is the correct format to use from the Evaluation Criteria or the Submittal Response Checklist?**

The page limit is fifteen (15), not including required documents. Reference page 18, section IV. Submitting a Response, B.3. of the RFQ that identifies documents that do not count towards the maximum page limit. SAWS will allow five (5) pages for the Project Approach (1 of which will be a 11 x 17). See #3 and #4 of Changes to the RFQ within this Addendum.

9. **May we include a cover letter and table of contents as part of our statement of qualifications? If so, will these count against the 15-page limit defined in the pre-submittal meeting?**

Yes, it is and cover letters, though optional, do not count towards the page limit maximum of 15. See page 18, Section IV, B. 3. Identifying what does and doesn't count toward the maximum page limit.

10. **If we have one design team lead, can we use the page allocated for second design team lead to another key personnel that we identified**

This is acceptable as long as number of pages are not exceeded.

11. **In the past RFQs, had only 3 projects in resume, listing 5 projects in one page will limit the amount of information can be provided, would SAWS consider limiting to 3 projects for each resume**

Five (5) Similar projects are required for this project.

12. **Is SAWS set on the proposed alignment, size etc. or open to if we come up with a better solution?**

Alignment on the Preliminary Engineering Report is open to a better solution, if available. This will be part of the 30% design validation. This can also be included under the innovative solutions question in the Project Approach.

13. **Can SAWS do one addendum before the questions deadline so that we can submit follow up questions?**

Yes, this Addendum has been posted ahead of the scheduled Addendum posting of August 13.

CHANGES TO THE RFQ

1. **Pages 14, II. C. Evaluation Criteria, Project Approach, 1) of this section is revised to read as follows:**

1) Describe the team's approach to complete the project on-time and within budget. Responses shall be specific and cover items such as risk management and mitigation, identification of design related issues and project constructability, as well as permits, coordination with stakeholders and external agencies, acquisition of easements and JUAs,

schedule maintenance, and overall project delivery to ensure successful completion of projects assigned.

- Respondents should answer the above addressing the unique circumstances for this specific project as appropriate based on Respondent's review of the RFQ, technical memorandum, charter, and map provided.*

2. Page 18, IV. Submitting a Response B.3. Revise the first sentence (only) to read:

*Responses are limited to a maximum of **fifteen (15)** pages per proposal.*

3. Page 26, Submittal Response Checklist, remove in its entirety and replace with revised version attached to this Addendum. Respondents shall use this version when submitting a proposal for this RFQ.

CLARIFICATIONS

- 1. *None of the Basin Planning Consultants (BPC) Subconsultants have exceeded the 15% maximum contract value. Therefore, these BPC subconsultant nor individuals are precluded from participating in this solicitation.***

END OF ADDENDUM 1

This Addendum is four (4) pages with attachment in its entirety.

Attachment:

1. Submittal Response Checklist (1 page)

SUBMITTAL RESPONSE CHECKLIST

Rev. 8/3/21

Project Name: W-9 Upper Leon Creek Sewer Capacity Relief RFQ

Firm Name: _____

Use the checklist to ensure that the proposal is complete by checking off each item included with your response. Sign and date this form and include this page with each proposal.

- Submittal Response Checklist
- Respondent Questionnaire
- Completed and signed W-9 Form, and include email address or fax number
- Evaluation Criteria Forms
 - Team Experience and Qualifications
 - Organization Chart (1 Page -11 x 17)
 - Team Composition (1 Page)
 - Resumes (6 Pages)
 - Role and Proposed Subs Table
 - Similar Projects and Past Performance
 - Project Approach (5 pages with 1 of the 5 being 11 x17)
 - Quality Management Plan (2 pages)
- Copy of Current Certificate of Liability Insurance or Letter from Insurance Agent
- Exhibit "A" – Good Faith Effort Plan
- Exhibit "C" – Conflict of Interest Questionnaire

I certify that the proposal submitted includes the items as indicated above.

Signature

Date

Printed Name

Title